

**PROCEEDINGS**  
**OF THE**  
**TERREBONNE PARISH COUNCIL**  
**IN REGULAR SESSION**

**APRIL 26, 2023**

The Chairwoman, Ms. J. Domangue, called the meeting to order at 6:00 p.m. in the Terrebonne Parish Council Meeting Room. The Invocation and the Pledge of Allegiance were led by Council Member D. W. Guidry, Sr. Upon roll call, Council Members recorded as present were: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin. Council Members recorded as absent were: G. Michel. A quorum was declared present.

The Chairwoman recognized the Nicholls Nursing Program students who were in attendance for the proceedings.

Mr. D. J. Guidry moved, seconded by Mr. D. W. Guidry, Sr., “THAT, the Council approve the minutes of the Regular Council Session held on March 29, 2023.”

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. C. Harding, “THAT, the Council approve the Accounts Payable Bill Lists for 04/17/2023 and 04/24/2023.”

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. C. Harding, “THAT, the Council approve the Manual Check Listing for March 2023.”

The Chairwoman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

Mr. B. Pledger read a proclamation proclaiming the month of May 2023 as "Veterans' Month" in Terrebonne Parish.

Mr. Riley Breaux, Regional Military Museum Vice-President, thanked the Council for the proclamation and recognition and invited the Council to visit the museum.

Mr. Johnny Smith, representing American Veterans Advocacy and Vets United, thanked the Council for the proclamation. He then announced several upcoming events in honor of Armed Forces' Day and Veterans Month and encouraged the public to attend. Mr. Smith then

introduced Mr. Gus Marie, Vets United Member and upcoming American Legion Post 272 Commander.

Several Council Members shared their appreciation for the local veterans and thanked them for their sacrifices in service to their country.

The Chairwoman read a proclamation proclaiming the month of Proclaiming April 2023 as "Sexual Assault Awareness Month" in Houma-Terrebonne.

Ms. Lesa Feazel, representing the Haven, thanked the Council for the recognition and its support.

The Chairwoman read a letter from Mr. G. Michel noting his absence from the evening's proceedings.

Mr. D. J. Guidry read a proclamation proclaiming the week of May 7-13, 2023, as National Travel and Tourism Week in Terrebonne Parish.

Ms. Sondra Corbitt, Explore Houma Executive Director, thanked the Council for the proclamation and its support of local tourism.

Mr. D. W. Guidry, Sr. read a proclamation proclaiming the week of May 7-13, 2023, as Drinking Water Week in Terrebonne Parish.

Mr. Chester Voisin, Consolidated Waterworks District No. 1 President, thanked the Council for the proclamation then recognized the Waterworks board members in attendance.

Mr. Michael Sobert, Consolidated Waterworks District No. 1 General Manager, thanked the Council for the proclamation then shared upcoming plans to repair water systems damaged by Hurricane Ida and providing water for emergency facilities.

Several Council Members shared their appreciation of the Waterworks District and their consistent efforts providing water to Terrebonne Parish.

Mr. J. Amedée read a proclamation proclaiming the day of May 4, 2023, as "Star Wars Day" in Terrebonne Parish.

Mr. Randy Hawthorne, "May the 4<sup>th</sup>" event organizer, thanked the Council for the proclamation and gave a brief overview of the available activities at its upcoming event on May 4, 2023, from 5:00 p.m. to 9:00 p.m. in downtown Houma.

Mr. J. Amedée moved, seconded by Mr. D. J. Guidry, "THAT, the time now being 6:41 p.m., the Council enter public hearings."

The Chairwoman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

The Chairwoman recognized the public for comments on the following:

- A. An ordinance to amend the 2023 Adopted Operating Budget, 5-Year Capital Outlay Budget and Budgeted Positions of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

- I. Houma Downtown Development, \$5,782

- II. Houma Fire Department, (\$26,302)

- a. Add one Deputy Chief, Grade F-5

- b. Eliminate two Firefighters, Grade F-1
- III. Planning Department, \$8,589
  - a. Add one Permits Technician, Grade 109
  - b. Eliminate one Administrative Coordinator II, Grade 106.

There were no comments from the public on the proposed ordinance.

Mr. D. J. Guidry moved, seconded by Mr. C. Harding, "THAT the Council close the aforementioned public hearing."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. B. PLEDGER

### **ORDINANCE NO. 9471**

AN ORDINANCE TO AMEND THE 2023 ADOPTED OPERATING BUDGET, 5-YEAR CAPITAL OUTLAY BUDGET AND BUDGETED POSITIONS OF THE TERREBONNE PARISH CONSOLIDATED GOVERNMENT FOR THE FOLLOWING ITEMS AND TO PROVIDE FOR RELATED MATTERS.

- I. HOUMA DOWNTOWN DEVELOPMENT, \$5,782**
- II. HOUMA FIRE DEPARTMENT, (\$26,302)**
  - A. ADD ONE DEPUTY CHIEF, GRADE F-5**
  - B. ELIMINATE TWO FIREFIGHTERS, GRADE F-1**
- III. PLANNING DEPARTMENT, \$8,589**
  - A. ADD ONE PERMITS TECHNICIAN, GRADE 109**
  - B. ELIMINATE ONE ADMINISTRATIVE COORDINATOR II, GRADE 106**

### **SECTION I**

**WHEREAS**, the Houma Downtown Development Corporation receives auto rental tax revenues, and

**WHEREAS**, the revenues of \$5,782 will be used to purchase safe lighting to secure the downtown area for upcoming events.

**NOW, THEREFORE BE IT ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget be amended to purchase safe lighting for Downtown. (**Attachment A**)

### **SECTION II**

**WHEREAS**, Administration is requesting to amend the Houma Fire Department Operating Budget and Budgeted Positions, adding one Deputy Chief, Grade F-5 and eliminating two Firefighter positions, Grade F-1 and

**WHEREAS**, the budgeted dollars for the change is (\$26,302).

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted

Operating Budget and Budgeted Positions be amended to recognize the necessary change for the Houma Fire Department positions. (**Attachment B**)

**SECTION III**

**WHEREAS**, Administration is requesting to amend the Planning Department Operating Budget and Budgeted Positions, adding one Permit Technician, Grade 109, and eliminating one Administrative Coordinator II, Grade 106, and

**WHEREAS**, the budgeted dollars for the change is \$8,589.

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the 2023 Adopted Operating Budget and Budgeted Positions be amended to recognize the necessary change for the Planning Department positions. (**Attachment C**)

**SECTION IV**

**NOW, THEREFORE BE IT FURTHER ORDAINED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, hereby authorizes Gordon Dove, Parish President, to execute any and all documents for these amendments as approved by the legal department.

**SECTION V**

If any work, clause, phrase, section, or other portion of this ordinance shall be declared null, void, invalid, illegal, or unconstitutional, the remaining words, clauses, phrases, sections, and other portions of this ordinance shall remain in full force and effect, the provisions of this ordinance hereby being declared to be severable.

**SECTION VI**

This Ordinance shall become effective upon approval by the Parish President or as otherwise provided in Section 2-13(b) of the Home Rule Charter for a Consolidated Government for Terrebonne Parish, whichever occurs sooner.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: G. Michel.

The Chairwoman declared the ordinance adopted on this the 26<sup>th</sup> day of April 2023.

\* \* \* \* \*

Prepared By: Finance Department  
PC File: 2023-Various Items – F  
Date Prepared: 4/5/23 BA #6

**ATTACHMENT A - Downtown Lighting**

	2023		
	Adopted	Change	Amended
Safe Lighting-Downtown	-	5,782	5,782
HDDC St La Auto Rental Income	-	(325)	(325)
Fund Balance (decrease)	n/a	(5,457)	n/a

**ATTACHMENT B - Houma Fire Department**

	2023		
	Adopted	Change	Amended
Salaries & Wages	2,764,352	(10,943)	2,753,409
FICA	204,250	(678)	203,572
Medicare	47,768	(159)	47,609
Pension	919,147	(3,639)	915,508
Unemployment Compensation	49,415	(164)	49,251
Workmen's Compensation	291,579	(969)	290,610
Group Insurance	834,250	(9,750)	824,500
Fund Balance (increase)	n/a	26,302	n/a

**ATTACHMENT B - Houma Fire Department**

	2023						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Deputy Chief	0	1	1	F-5	49,275	65,978	82,660
Firefighter	18	-2	16	F-1	31,933	42,730	53,500

**ATTACHMENT C - Planning**

	2023		
	Adopted	Change	Amended
Salaries & Wages	1,107,935	7,191	1,115,126
FICA	68,940	446	69,386
Medicare	16,123	104	16,227
Pension	83,395	539	83,934
Unemployment Compensation	16,679	108	16,787
Workmen's Compensation	30,996	200	31,196
Fund Balance (decrease)	n/a	(8,588)	n/a

**ATTACHMENT C - Planning**

	2023						
	Adopted	Change	Amended	Level	MIN	MID	MAX
Permit Technician	0	1	1	209	52,520	67,434	82,326
Administrative Coordinator II	2	-1	1	106	29,994	38,522	47,050

Mr. D. J. Guidry moved, seconded by Mr. J. Amedée, "THAT the Council return to the regular order of business as per written agenda."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

A request to speak was submitted by Ms. Shari Champagne, Terrebonne Parish resident; Agenda Item 2.A. – "Ms. Shari Champagne wishes to address the Council regarding chemical spraying throughout the parish"; upon call by the Chairwoman, no one came forward to address the Council.

The Chairwoman recognized Ms. Darlene Williams, a Linda Ann Avenue resident, who shared her concerns regarding nuisance abatement complaint procedures and the potential misuse of the system.

Mr. D. J. Guidry moved, seconded by Mr. B. Pledger, "THAT, Ms. Williams' time to speak be extended."

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

Ms. Williams suggested that the procedures for submitting nuisance abatement complaints be reviewed to prevent malicious misuse.

Planning and Zoning Director Christopher Pulaski gave a brief overview of the nuisance abatement procedures for filing and responding to complaints from the public.

Discussion ensued relative to anonymous filing of complaints for nuisance abatement review and potential for improvements or revisions.

The Chairwoman called for a report on the Community Development and Planning Committee meeting held on 04/24/23, whereupon the Committee Chairman, noting ratification of minutes calls a public hearing on May 10, 2023, at 6:30 p.m., rendered the following:

## **COMMUNITY DEVELOPMENT AND PLANNING COMMITTEE**

**APRIL 24, 2023**

The Chairman, Mr. John Amedée, called the Community Development and Planning Committee meeting to order at 5:43 p.m. in the Terrebonne Parish Council Meeting Room then led the Invocation and the Pledge of Allegiance. Upon roll call, Committee Members recorded as present were: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue and D. Babin. Council Members recorded as absent were: D. W. Guidry, Sr. A quorum was declared present.

Mr. D. Babin moved, seconded by Ms. J. Domangue, "THAT, the Community Development and Planning Committee rescind the condemnation order adopted February 27, 2023, on the residential structure located at 3954 B Greatwood Street, owned by Brandon E. Brown c/o Nikki Brown. (\*MOTION ADOPTED AFTER DISCUSSION)

Mr. C. Harding shared that the owner has applied for permits and completed repairs to the interior of the structure and is requesting time to complete repairs to the exterior to restore it to code.

\*The Chairman called for the vote on the aforementioned motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin

NAYS: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. D. BABIN

#### **RESOLUTION NO. 23-149**

A resolution to formally adopt revisions to the Terrebonne Parish Housing Choice Voucher Administrative Plan.

**WHEREAS**, the U.S. Department of Housing and Urban Development requires Public Housing Agency's to have an Administrative Plan to ensure compliance with federal laws, regulations, and notices. The Public Housing Agency's Administrative Plan must also establish policies and procedures to clarify federal requirements; and to ensure consistency in program day to day operations, and

**WHEREAS**, the governing body of the Public Housing Agency must formally adopt the Administrative Plan and any revisions thereto, and

**WHEREAS**, the Terrebonne Parish Housing Choice Voucher Program wishes to add Chapter 19 titled "Project-Based Voucher Assistance" to establish policies and procedures related to HUD issued Project-Based Vouchers.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby adopt the above referenced revisions to the Terrebonne Parish Consolidated Government Housing Choice Voucher Program Administrative Plan.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: C. Harding and D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. G. MICHEL

#### **RESOLUTION NO. 23-150**

A Resolution Authorizing the Parish President to execute all necessary documents to submit an application for PY 2023 COLA and Quality Improvement Funding for the Head Start Program

**WHEREAS**, it is necessary that an application be submitted by the governing body and the Head Start Policy Council.

**NOW THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President, Gordon E. Dove, to sign and submit the application to Administration for Children and Families to provide Head Start services.

**BE IT FURTHER RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government does hereby authorize the Parish President to sign any certification, modifications, etc. that may be associated with the implementation of this agreement.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: C. Harding and D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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OFFERED BY: MR. D. BABIN

SECONDED BY: MR. B. PLEDGER

**RESOLUTION NO. 23-151**

A Resolution giving Notice of Intent to adopt an Ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way for “Imperial Landing Subdivision, Phase B;” energize and accept the streetlights and to incorporate “Sample Drive” and the extension of “Sucrose Drive” and “Refinery Drive” into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

**THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council (Community Development and Planning Committee), on behalf of the Terrebonne Parish Consolidated Government, that Notice of Intent is given for adopting an ordinance to dedicate and accept the maintenance/operation of the street(s), drainage servitudes, and rights-of-way for “Imperial Landing Subdivision, Phase B;” energize and accept the streetlights; and to incorporate “Sample Drive” and the extension of “Sucrose Drive” and “Refinery Drive” into the Enhanced 911 Emergency Response System for the purpose of providing a better means of locating addresses.

**BE IT FURTHER RESOLVED** that a public hearing on said ordinance be called for Wednesday, May 10, 2023, at 6:30 p.m.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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Mr. G. Michel moved, seconded by Ms. J. Domangue, “THAT, there being no further business to come before the Community Development and Planning Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin

NAYS: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the motion adopted and the meeting was adjourned at 7:13 p.m.

John Amedée, Chairman

Keith Hampton, Minute Clerk

Mr. J. Amedée moved, seconded by Mr. D. J. Guidry, “THAT, the Council accept and ratify the minutes of the Community Development and Planning Committee meeting held on 04/24/23.”

The Chairwoman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Public Services Committee meeting held on 04/24/23, whereupon the Committee Chairman rendered the following.

### **PUBLIC SERVICES COMMITTEE**

**APRIL 24, 2023**

The Chairman, Mr. C. Harding, called the Public Services Committee meeting to order at 7:14 p.m. in the Terrebonne Parish Council Meeting Room then led the Invocation and the Pledge of Allegiance. Upon roll call, Committee Members recorded as present were: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin. Committee Members recorded as absent were: D. W. Guidry, Sr. A quorum was declared present.

OFFERED BY: MR. J. AMEDÉE

SECONDED BY: MR. S. TROSCLAIR

### **RESOLUTION NO. 23-152**

A RESOLUTION AUTHORIZING THE SOLE SOURCE PURCHASE OF THE ZEDI GAS MONITORING SYSTEM FOR THE UTILITIES GAS DISTRIBUTION DIVISION.

**WHEREAS**, a price was obtained by the Utilities Gas Distribution Department for the sole source purchase of the Zedi Gas Monitoring System to be used at various regulator stations, and

**WHEREAS**, after careful review by the Utilities Gas Distribution staff and Utilities Director and it has been determined that the quoted price from John H. Carter Company, Inc. at the cost of Forty-Seven Thousand Six Hundred Forty-Six and 69/100 Dollars (\$47,646.69) should be accepted as per the attached documents and under the sole source provisions set forth in the Louisiana Revised Statutes Title 39:1597, and

**WHEREAS**, the Parish Purchasing Department has verified the purchase of the Zedi Gas Monitoring System and

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the sole source purchase of the aforementioned Zedi Gas Monitoring System be accepted and approved as per the attached forms, and

**BE IT FURTHER RESOLVED**, that the Parish President or Administration and all other appropriate parties be, and they are hereby authorized to execute any and all contract documents associated therewith.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr., and G. Michel.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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OFFERED BY: MR. S. TROSCLAIR

SECONDED BY: MR. J. AMEDÉE

**RESOLUTION NO. 23-153**

A RESOLUTION TO AWARD THE REQUEST FOR PROPOSAL (RFP) #23-LEAK-13 2023 ANNUAL GAS LEAK SURVEY SERVICES TO PROVIDE GAS LEAK SURVEY SERVICES FOR THE GAS DISTRIBUTION DIVISION.

**WHEREAS**, on April 6, 2023, proposals were received by the Terrebonne Parish Consolidated Government, for RFP# 23-LEAK-13 2023 Gas Leak Survey Services, and

**WHEREAS**, after careful review the Purchasing-Warehouse Manager, Utilities Department, and the Gas Distribution Division recommends the proposal from Southern Cross, LLC, as the only proposal offered, and

**WHEREAS**, quantities stated are given as a general guide for bidding, Terrebonne Parish Consolidated Government reserves the right to increase or decrease quantities as needed at the same unit prices, and

**WHEREAS**, the contract period shall begin upon execution of the contract and effective until December 31, 2023, and

**WHEREAS**, the Parish Administration has concurred with the recommendation of the aforementioned Request for Proposal for the 2023 Annual Gas Leak Survey contract as per the attached documents, and

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, awards the above mentioned to Southern Cross, LLC and that the Parish President and all other appropriate parties be and they are hereby, authorized to execute any and all contract documents associated therewith.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr., and G. Michel.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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OFFERED BY: MR. J. AMEDEVÈ

SECONDED BY: MS. J. DOMANGUE

**RESOLUTION NO. 23-154**

A resolution providing approval of Amendment No. 3 to the Engineering Agreement for **Parish Project No. 21-DRA-10, State Project No. H.009237, Bayou Terrebonne Dredging Project**, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with GIS Engineering, LLC dated March 10, 2021, recordation number 1622207, for the Bayou Terrebonne Dredging Project identified as Parish Project 21-DRA-10, State Project No. H.009237 and

**WHEREAS**, the Engineering Agreement between OWNER and ENGINEER provides for certain limitations for Basic Services and specific Additional Services, and

**WHEREAS**, the current agreement includes a Geotechnical Consultant for this project, and

**WHEREAS**, the TPCG is desirous of removing the majority of the funding for the Geotechnical Consultant from this agreement, and

**WHEREAS**, the TPCG is desirous of leaving some funding in this agreement for coordination of the Geotechnical consultant, and

**WHEREAS**, a separate Geotechnical Consultant has been hired directly by the Parish, and

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 3 to the Engineering Agreement for an overall decrease of \$100,000.00, and authorizes Parish President Gordon E. Dove, or an authorized representative, to execute this Amendment No. 3 to the Engineering Agreement for the Bayou Terrebonne Dredging Project identified as Parish Project 21-DRA-10, State Project No. H.009237, with GIS Engineering, LLC, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr., and G. Michel.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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OFFERED BY: MR. D. J. GUIDRY  
SECONDED BY: MR. J. AMEDÉE

**RESOLUTION NO. 23-155**

A resolution providing for the ratification of the appointment by Parish President Gordon E. Dove of the firm of GIS Coastal Design & Engineering to provide engineering services for the Valhi Extension (Savanne to LA 311), FP&C Project No. 50-J55-22-02, and also authorizing Parish President Gordon E. Dove to execute the appropriate engineering contract documents for this project.

**WHEREAS**, TPCG is desirous of extending Valhi from Savanne Road to La 311, and

**WHEREAS**, Parish President Gordon E. Dove has recommended that the firm of GIS Coastal Design & Engineering be retained to provide the necessary professional services for this project, and

**NOW, THEREFORE BE IT RESOLVED**, that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the Parish President Gordon E. Dove be ratified and that the engineering firm of GIS Coastal Design & Engineering be retained to provide the necessary professional services for Valhi Extension (Savanne to LA 311), FP&C Project No. 50-J55-22-02, and that Parish President Gordon E. Dove, or his designee be authorized to execute any and all documents with said firm for this project.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr., and G. Michel.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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At Mr. D. Babin's request, Parish Manager Mike Toups clarified that the bid was rejected to include all three associated cooling towers in a future bid and that additional information would be provided to the Council the next day. (**\*RESOLUTION ADOPTED AFTER DISCUSSION**)

OFFERED BY: MR. S. TROSCLAIR  
SECONDED BY: MR. J. AMEDÉE

**RESOLUTION NO. 23-156**

**RESOLUTION: AUTHORIZING THE PARISH PRESIDENT (OR ADMINISTRATION) TO EXECUTE THE REJECTION OF BID SUBMITTAL FOR THE CONSTRUCTION CONTRACT FOR PARISH PROJECT NO. 23-ELECGEN-12, DEMOLITION OF COOLING TOWER NO. 15, AND NO. 16.**

**WHEREAS**, the Terrebonne Parish Consolidated Government did receive construction bids on March 14, 2023, for Parish Project No. 23-ELECGEN-12, Demolition of Cooling Tower No.15 and No. 16, Terrebonne Parish, Louisiana, and

**WHEREAS**, reject all bids and authorize rebid once scope of work for Cooling Tower No. 14 is added to the project and

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council on

behalf of the Terrebonne Parish Consolidated Government, rejects the bid for the construction contract for Parish Project No. 23-ELECGEN-12, Demolition of Cooling Tower No.15 and No. 16.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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At Mr. S. Trosclair's request, Chief Financial Officer Kandace Mauldin clarified that the Parish planned to revisit the available budget for this project and solicit new Requests for Proposals as soon as possible.

Several Council Members shared their concerns for having this project completed prior to the upcoming hurricane season. (\***RESOLUTION ADOPTED AFTER DISCUSSION**)

OFFERED BY: MR. D. J. GUIDRY

SECONDED BY: MR. J. AMEDÉE

**RESOLUTION NO. 23-157**

A RESOLUTION TO REJECT THE PROPOSALS RECEIVED FOR REQUEST FOR PROPOSAL (RFP) NO. 23-ELTDIST-14 POWER LINE RIGHT OF WAY CLEARANCE AND TREE TRIMMING.

**WHEREAS**, on April 4, 2023, proposals for the Electric Distribution Division, RFP No. 23-ELTDIST-14 Power Line Right of Way Clearance and Tree Trimming were received by the Terrebonne Parish Consolidated Government, and

**WHEREAS**, all proposal have come in over budget, and

**WHEREAS**, the Electric Distribution Division has recommended that the proposals be rejected, and that the division readvertise the service at a late date, and

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that the recommendation be approved and that the proposals for RFP No. 23-ELTDIST-14, Power Line Right of Way Clearance and Tree Trimming be rejected and readvertise at a later date.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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OFFERED BY: MR. S. TROSCLAIR  
SECONDED BY: MR. J. AMEDÉE

**RESOLUTION NO. 23-158**

**A resolution authorizing the execution of Change Order No. 1 to the agreement for Contractor Services with E.P. Breaux Utility Services, LLC for the 50MVA Transformer Replacement at Power Plant Substation No. 2, Project No. 20-ELT-26.**

**WHEREAS**, by contract dated October 10, 2022, Terrebonne Parish Consolidated Government did award a contract to EP Breaux Utility Services, LLC for the 50MVA Transformer Replacement at Power Plant Substation No. 2, Project No. 20-ELT-26, Terrebonne Parish, Louisiana, as will be seen by reference to said contract which is recorded under Entry No. 1661184 of the records of Terrebonne Parish, Louisiana, and

**WHEREAS**, a Change Order No. 1 has been recommended for a decrease in the amount of Thirty-Two Thousand Three Hundred Six Dollars and 00 Cents (\$32,306.00), to include the disposal of existing transformer, and

**NOW THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, that Change Order No. 1 to the contract for Construction with E. P. Breaux Utility Services, LLC for the 50MVA Transformer Replacement at Power Plant Substation No. 2, Project No. 20-ELT-26, be, and is hereby, approved.

**BE IT FURTHER RESOLVED**, that the Parish President, and all appropriate parties be, and they are hereby, authorized to execute Change Order No. 1, for an decrease in the amount by Thirty-Two Thousand Three Hundred Six Dollars and 00 Cents (\$32,306.00).

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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At Mr. G. Michel's request, Mr. Kevin Keiser with GIS Engineering clarified that the permitting has been applied for and that additional dredging has begun in reference to the change order.

Mr. G. Michel shared his opinion on the work being done in reference to the change order and shared that he would abstain from the vote until more information was provided.  
**(\*RESOLUTION ADOPTED AFTER DISCUSSION)**

OFFERED BY: MR. D. BABIN  
SECONDED BY: MR. D. J. GUIDRY

**RESOLUTION NO. 23-159**

A resolution authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 18-DRA-44, Elliot Jones Pump Station Project, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government did award the construction of the Elliot Jones Pump Station Project to Sealevel Construction, Inc., entitled Parish Project No. 18-DRA-44, Terrebonne Parish, Louisiana, and

**WHEREAS**, the Parish is desirous of increasing the scope of services to include additional items, and

**WHEREAS**, these items include additional reservoir, adding a few transducer, and a soft start enclosure to the project, and

**WHEREAS**, this change order increases the overall contract by an amount of \$434,963.00 for this change in scope, and

**WHEREAS**, this change order will increase the contract time by 60 calendar days to include this additional scope of services, and

**WHEREAS**, Change Order No. 1 has been recommended by the Engineer, GIS Engineering, LLC, for this project.

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council on behalf of the Terrebonne Parish Consolidated Government, does hereby approve and authorize the execution by Terrebonne Parish President Gordon E. Dove, or his designee, of Change Order No. 2 to the construction agreement with Sealevel Construction, Inc., for Parish Project No. 18-DRA-44, Elliot Jones Pump Station Project, Terrebonne Parish, Louisiana, for an increase to the contract amount in the amount of Four Hundred Thirty-Four Thousand Nine Hundred Sixty- Three Dollars and No Cents (\$434,963.00) and increases the contract time by 60 calendar days, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to Engineer, GIS Engineering, LLC.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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OFFERED BY: MR. J. AMEDÉE  
SECONDED BY: MS. J. DOMANGUE

**RESOLUTION NO. 23-160**

A resolution providing approval of Amendment No. 6 to the Engineering Agreement for Parish Project No. **18-DRA-44, Elliot Jones Pump Station Project**, Terrebonne Parish, Louisiana.

**WHEREAS**, the Terrebonne Parish Consolidated Government did enter into an original engineering agreement with GIS Engineering, L.L.C. dated August 6, 2018, recordation number 1564176, for the Elliot Jones Pump Station Project identified as Parish Project 18-DRA-44, and

**WHEREAS**, the Terrebonne Parish Consolidated Government is desirous of increasing the scope of services through Change Order No. 2, by adding a reservoir, a fuel transducer, and a cabinet for the soft starters for the Elliot Jones Pump Station, and

**WHEREAS**, GIS Engineering, LLC. has submitted a proposal for the construction oversight need for these additional items included into this project, and

**WHEREAS**, the limitation of cost for Additional Services needs to be increased for this construction oversight effort, and

**NOW THEREFORE**, be it understood and agreed by the parties hereto to amend the engineering agreement as follows:

**WHEREAS**, this above work will increase the additional services section of the contract by \$46,760.00, contingent upon a budget amendment.

**NOW THEREFORE**, be it understood and agreed by the parties hereto to amend the engineering agreement as follows:

**NOW, THEREFORE BE IT RESOLVED** that the Terrebonne Parish Council, on behalf of the Terrebonne Parish Consolidated Government, does hereby approve this Amendment No. 6 to the Engineering Agreement for an increase of \$46,760.00 in Additional Services, and authorizes Parish President Gordon E. Dove, or his designee, to execute this Amendment No. 6 to the Engineering Agreement for the Elliot Jones Pump Station Project; Parish Project No. 18-DRA-44, with GIS Engineering, LLC, contingent upon a budget amendment, and

**BE IT FURTHER RESOLVED** that a certified copy of the resolution be forwarded to the Engineer, GIS Engineering, LLC.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: G. Michel.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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Mr. J. Amedée moved, seconded by Mr. D. J. Guidry, "THAT, the Public Services Committee revisit Agenda Item No. 5 - 'Authorizing the Parish President to execute the rejection of bid submittal for the construction contract for Parish Project No. 23-ELECGEN-12, Demolition of Cooling Tower No. 15, and No. 16'."

The Chairman called for the vote on the motion offered by Mr. J. Amedée.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin

NAYS: None.

ABSENT: D. W. Guidry Sr.

The Chairman declared the motion adopted.

Parish Manager Mike Toups clarified that the original bid did not include all three cooling towers because one was believed to be salvageable, but it has since been assessed as unusable.

At Mr. D. Babin's request, Chief Financial Officer Kandace Mauldin clarified that the third cooling tower was too damaged to be included for a new power plant, not that it would be incompatible with a new design.

Mr. D. Babin moved, seconded by Ms. J. Domangue, "THAT, the Public Services Committee revisit Agenda Item No. 8 - '**RESOLUTION:** Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 18-DRA-44, Elliot Jones Pump Station Project, Terrebonne Parish, Louisiana'."

The Chairman called for the vote on the motion offered by Mr. D. Babin.

**THERE WAS RECORDED:**



YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin

NAYS: None.

ABSENT: D. W. Guidry Sr.

The Chairman declared the motion adopted.

At Mr. D. Babin's request, Mr. Oneil Marlborough with GIS Engineering clarified that the contractor completed the additional dredging at risk of not being reimbursed in order to expedite the completion of the project during fair weather.

\*\*Mr. G. Michel requested that he be recorded as voting "yea" for the motion to adopt **"RESOLUTION:** Authorizing the execution of Change Order No. 2 for the Construction Agreement for Parish Project No. 18-DRA-44, Elliot Jones Pump Station Project, Terrebonne Parish, Louisiana.

Mr. D. Babin shared his concerns regarding the contractor's need to acquire specific permits to complete the project regarding this change order.

Chief Financial Officer Kandace Mauldin clarified that Agenda Item No. 8 did not include amendments with regards to permitting for the change order, and that Agenda Item No. 9 included permitting as was originally approved for the project.

Planning and Zoning Director Christopher Pulaski reported that the building permit for the pump station was issued on October 7, 2022.

Ms. J. Domangue moved, seconded unanimously, "THAT, there being no further business to come before the Public Services Committee, the meeting be adjourned."

The Chairman called for the vote on the motion offered by Ms. J. Domangue.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin

NAYS: None.

ABSENT: D. W. Guidry Sr.

The Chairman declared the motion adopted and the meeting was adjourned at 7:36 p.m.

Carl Harding, Chairman

Keith Hampton, Minute Clerk

Mr. C. Harding moved, seconded by Mr. J. Amedée, "THAT, the Council accept and ratify the minutes of the Public Services Committee meeting held on 04/24/23."

The Chairwoman called for a vote on the motion offered by Mr. C. Harding.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Policy, Procedure, and Legal Committee meeting held on 04/24/23, whereupon the Committee Vice-Chairman rendered the following.

### **POLICY, PROCEDURE, & LEGAL COMMITTEE**

**APRIL 24, 2023**

The Chairman, Mr. Gerald Michel, called the Policy, Procedure, & Legal Committee meeting to order at 5:58 p.m. in the Terrebonne Parish Council Meeting Room then led the Invocation and the Pledge of Allegiance. Upon roll call, Committee Members recorded as

present were: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, D. Babin. Committee Members recorded as absent were: D. W. Guidry, Sr. A quorum was declared present.

The Chairman recognized Ms. Elisha Smith, new member of the Council Staff, who was in attendance for the proceedings.

Mr. D. J. Guidry moved, seconded by Mr. S. Trosclair, "THAT, the Policy, Procedure, & Legal Committee approve the sponsorship request from the Lady CoCo Classic Fishing Tournament event to be held July 15, 2023, from 6:00 a.m. to 11:00 a.m. at the Coco Marina in Cocodrie, Louisiana.

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin

NAYS: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. C. Harding, "THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship request for the Aqua Safety-First Community Program to be held on June 6, 2023, from 9:00 a.m. to 5:00 p.m. at Dumas Auditorium."

The Chairman called for the vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domingue, and D. Babin.

NAYS: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. C. Harding "THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship request from the Regional Military Museum for the Hero Banners to be placed in the Courthouse Square on June 3, 2023, from 8:00 a.m. to 9:00 a.m." (\***MOTION AMENDED AFTER DISCUSSION**)

Parish Manager Mike Toups shared that the Regional Military Museum requested to place the banners along a certain section of Barrow Street near the museum, not in the Courthouse Square.

\*Mr. D. Babin offered an *amended motion*, seconded by Mr. C. Harding, "THAT, the Policy, Procedure, & Legal Committee approve the co-sponsorship request from the Regional Military Museum for the Hero Banners to be placed along certain sections of Barrow Street on June 3, 2023, from 8:00 a.m. to 9:00 a.m."

The Chairman called for the vote on the aforementioned motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin

NAYS: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the motion adopted.

OFFERED BY: MR. D. BABIN  
SECONDED BY: MR. D. J. GUIDRY

**RESOLUTION NO. 23-161**

A resolution authorizing the Parish President renew and execute a contractual agreement for professional medical services between the Terrebonne Parish Consolidated Government (“TPCG”) and Haydel Family Practice, (A PROFESSIONAL MEDICAL CORPORATION) and its physicians, namely Richard M. Haydel, M.D. and Scott A. Haydel, M.D., for medical services to be rendered to the Terrebonne Parish Juvenile Justice Complex as the facility(ies) physicians.

**WHEREAS**, the Terrebonne Parish Consolidated Government and Haydel Family Practice, a Professional Medical Corporation, and its physicians, namely Richard M. Haydel, M.D. and Scott A. Haydel, M.D., desire to continue the contractual agreement and execute an agreement for the period beginning on May 1, 2023, and ending April 30, 2024, for professional medical services to be rendered to the Terrebonne Parish Juvenile Justice Complex as the facility(ies) physicians; and

**WHEREAS**, the Terrebonne Parish Consolidated Government desires to renew and enter into the said agreement for professional medical services; and

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the Parish President, Gordon E. Dove, is hereby authorized to sign and to execute all documents necessary to renew and execute an agreement for professional services between Terrebonne Parish Consolidated Government and Haydel Family Practice, a Professional Medical Corporation, and its physicians, namely Richard M. Haydel, M.D. and Scott A. Haydel, M.D.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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Mr. D. Babin moved, seconded by Mr. Pledger, “THAT, there being no further business to come before the Policy, Procedure, & Legal Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. D. Babin.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin

NAYS: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the motion adopted and the meeting was adjourned at 7:42 p.m.

Gerald Michel, Chairman

Keith Hampton, Minute Clerk

Mr. J. Amedée moved, seconded by Mr. D. J. Guidry, “THAT, the Council accept and ratify the minutes of the Policy, Procedure, and Legal Committee meeting held on 04/24/23.”

The Chairwoman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

The Chairwoman called for a report on the Budget and Finance Committee meeting held on 04/24/23, whereupon the Committee Chairman, noting ratification of minutes calls public hearings on Wednesday, May 10, 2023, at 6:30 p.m., rendered the following:

### **BUDGET & FINANCE COMMITTEE**

**APRIL 24, 2023**

The Chairman, Mr. Dirk Guidry, called the Budget & Finance Committee meeting to order at 7:43 p.m. in the Terrebonne Parish Council Meeting Room. The Invocation and the Pledge of Allegiance were led by Committee Member J. Amedée. Upon roll call, Committee Members recorded as present were: S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin. Committee Members recorded as absent were: D. W. Guidry, Sr. A quorum was declared present.

OFFERED BY: MR. D. BABIN

SECONDED BY: MR. G. MICHEL

### **RESOLUTION NO. 23-162**

**A resolution to amend Resolution No. 22-375 to change the dollar amount from \$161,645.40 to \$162,834.60 to allow for the price increase due to an unforeseen issue with the receipt of the purchase order.**

**WHEREAS**, Resolution No 22-375 awarded the State Contract Purchase of police equipment for new police units, and

**WHEREAS**, Terrebonne Parish Consolidated Government, Houma Police Department will install police equipment in fifteen (15) new vehicles, and,

**WHEREAS**, the Parish Administration wishes to amend Resolution No. 22-375 in order to accept the additional cost for the police equipment to Emerg Equip, LLC.

**NOW, THEREFORE BE IT RESOLVED**, by the Terrebonne Parish Council (Budget & Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of Parish Administration be approved that Resolution No. 22-375 be hereby amended to accept the additional amount of cost for the police equipment as per the attached documents.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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OFFERED BY: MR. G. MICHEL  
SECONDED BY: MR. J. AMEDÉE

**RESOLUTION NO. 23-163**

**WHEREAS**, on April 13, 2023, bids were received by the Terrebonne Parish Consolidated Government (TPCG) for Bid 23-FUEL-18 Bulk Fuel Requirements Contract for Gasoline, On- Road Diesel and Off -Road Diesel for various departments/divisions, and

**WHEREAS**, after careful review by the Purchasing Division and the Fleet Maintenance Superintendent has been determined that the lowest qualified bid is that of Gulf Coast Fuel & Lube LLC, for unleaded regular gasoline, on-road diesel and off-road diesel delivered to various locations at a mark-up of \$.1100 per gallon and off-road diesel for pick- up by TPCG at a mark-up of \$.0800 per gallon, and

**WHEREAS**, the terms of this contract shall be effective from the date of the Notice of Award or date noted within for a period of two (2) years. The contract may be extended at TPCG's option for one (1) additional year provided there is no change in the terms, conditions, specifications, and pricing, and

**WHEREAS**, the Parish Administration concurs with the recommendation that the bid of Gulf Coast Fuel & Lube LLC is the lowest qualified bid for Bid 23-FUEL-18 Bulk Fuel Requirements Contract for Gasoline, On- Road Diesel and Off -Road Diesel at the aforementioned prices as per the attached documents.

**NOW, THEREFORE BE IT RESOLVED** by the Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of Parish Administration is approved for the purchase of bulk fuel as per attached documents.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24th day of April 2023.

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OFFERED BY: MR. D. BABIN  
SECONDED BY: MR. B. PLEDGER

**RESOLUTION NO. 23-164**

**WHEREAS**, on March 31, 2023, the Terrebonne Parish Consolidated Government (TPCG) received bids for Bid 23-DRAENG-20 Purchase of Four (4) New/Unused Diesel Engines for the Drainage Division of the Public Works Department, and

**WHEREAS**, after careful review by the Purchasing Division, and the Public Works Operations Manager, it has been determined that the sole bid of M & L Engine, LLC be accepted in the amount of Fifty-Five Thousand, Seven Hundred Ninety-Nine Dollars (\$55,799.00) per unit, and

**WHEREAS**, Parish Administration concurs with the recommendation to award Bid 23-DRAENG-20 Purchase of Four (4) New/Unused Diesel Engines to M & L Engine, LLC and at the aforementioned unit price, as per attached documents.

**NOW, THEREFORE BE IT RESOLVED** by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the

recommendation of the Parish Administration be accepted for the purchase of the diesel engines for the Drainage Division.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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OFFERED BY: MR. D. BABIN

SECONDED BY: MR. B. PLEDGER

**RESOLUTION NO. 23-165**

**WHEREAS**, on April 14, 2023 the Terrebonne Parish Consolidated Government (TPCG) received bids for Bid 23-SWASTE-19 Purchase of One (1) New/Unused Grapple Truck for the Solid, Hazardous, and Recycling Waste Department, and

**WHEREAS**, after careful review by the Purchasing Division, and the Solid, Hazardous, and Recycling Waste Department Director it has been determined that the sole bidder Covington Sales & Service, Inc. be awarded in the amount of Three Hundred Twenty-Six Thousand, Five Hundred Eighty-Four Dollars (\$326,584.00) for the 2024 Mack Cab and Chassis with Palfinger Epsilon Grapple, and

**WHEREAS**, Parish Administration concurs with the recommendation that the bid of Covington Sales & Service, Inc. be accepted for Bid 23-SWASTE-19 Purchase of One (1) New/Unused Grapple Truck at the aforementioned price, as per attached documents.

**NOW, THEREFORE BE IT RESOLVED** by Terrebonne Parish Council (Budget and Finance Committee), on behalf of the Terrebonne Parish Consolidated Government, that the recommendation of the Parish Administration be accepted for the purchase of the grapple truck for Solid Waste.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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OFFERED BY: MR. C. HARDING

SECONDED BY: MR. J. AMEDÉE

**RESOLUTION NO. 23-166**

**A RESOLUTION AUTHORIZING THE PARISH PRESIDENT, OR HIS DULY AUTHORIZED DESIGNEE, TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN TERREBONNE PARISH CONSOLIDATED GOVERNMENT AND TERREBONNE PARISH FIRE PROTECTION DISTRICT NO. 4-A**

**WHEREAS**, Article VII, Section 14(E) of the Louisiana Constitution and La. R.S. 38:2319.21 specifically authorizes political subdivisions whose functions include public services to exchange surplus property; and

**WHEREAS**, the Louisiana Attorney General has recognized that political subdivisions may, under the Local Services Law, La R.S. 33:1321, *et seq.*, “make agreements between or among themselves and allow the purchase of surplus materials and supplies by one public entity from another public entity without going through the public auction or public bid process.” La. Atty. Gen. Op. No. 05-0143);

**WHEREAS**, TPCG, pursuant to its police power, is authorized to promote and to protect the public health, safety morals, peace or general welfare, and in furtherance thereof maintains as a department of the TPCG, the Houma Fire Department (“HFD”); and

**WHEREAS**, TPCG has declared surplus, by virtue of Terrebonne Parish Council Resolution No. 23-105, seventeen (17) Key Dura Flow rubber coated attack hoses 1.75” X 50’, one hundred twenty-one (121) Key Eco-10 double jacket hoses 1.75” X 50’, and eighteen (18) Key Eco-10 double jacket hoses 1.75” X 75’, all from Houma Fire Department inventory; and

**WHEREAS**, TPCG wishes to sell seventeen (17) Key Dura Flow rubber coated attack hoses 1.75” X 50’, one hundred twenty-one (121) Key Eco-10 double jacket hoses 1.75” X 50’, and eighteen (18) Key Eco-10 double jacket hoses 1.75” X 75’ to District 4-A for fair market value, which the parties agree is the total sum of \$15,864.50; and

**WHEREAS**, the Fire Protection District No. 4 of Terrebonne Parish is a political subdivision of the state of Louisiana, and provides public fire protection and emergency services in Grand Caillou, Terrebonne Parish, Louisiana, and is eligible to purchase such equipment under the authorizing law cited above; and

**NOW THEREFORE, BE IT RESOLVED** by the Terrebonne Parish Council on behalf of Terrebonne Parish Consolidated Government that the Parish President, Gordon E. Dove, or his duly authorized Designee, Parish Manager Michael C. Toups, is hereby authorized to execute an intergovernmental agreement on behalf of the Terrebonne Parish Consolidated Government with the Terrebonne Parish Fire Protection District No. 4-A, containing substantially the same terms as those set out in the attached agreement.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None.

NOT VOTING: None.

ABSTAINING: None.

ABSENT: D. W. Guidry, Sr.

The Chairman declared the resolution adopted on this the 24<sup>th</sup> day of April 2023.

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Mr. S. Trosclair moved, seconded by Ms. J. Domangue, “THAT, the Budget & Finance Committee introduce an ordinance to amend the 2023 Adopted Operating Budget and 5-Year Capital Outlay Budget of the Terrebonne Parish Consolidated Government for the following items and to provide for related matters:

I. Animal Shelter, \$40,000

II. Lake Boudreaux Living Mitigation, \$4,000

III. Bayou Terrebonne Pump Station, \$330,000

IV. Montegut Boat Launch, \$150,000

V. Bayou Sports Complex, \$16,000

and call a public hearing on said matter on Wednesday, May 10, 2023, at 6:30 p.m.

The Chairman called for the vote on the motion offered by Mr. S. Trosclair.

**THERE WAS RECORDED:**

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None

ABSENT: D. W. Guidry, Sr.

The Chairman declared the motion adopted.

Mr. D. Babin moved, seconded by Mr. G. Michel, “THAT, the Budget & Finance Committee introduce an ordinance to adopt millage rates for tax year 2023 (with no roll-forward) and call for a public hearing on Wednesday, May 10, 2023, at 6:30 p.m.

The Chairman called for the vote on the motion offered by Mr. D. Babin.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None

ABSENT: D. W. Guidry, Sr.

The Chairman declared the motion adopted.

Mr. G. Michel moved, seconded by Mr. C. Harding, “THAT, there being no further business to come before the Budget & Finance Committee, the meeting be adjourned.”

The Chairman called for the vote on the motion offered by Mr. G. Michel.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, G. Michel, J. Amedée, J. Domangue, and D. Babin.

NAYS: None

ABSENT: D. W. Guidry, Sr.

The Chairman declared the motion adopted and the meeting was adjourned at 7:48 p.m.

Dirk Guidry, Chairman

Keith Hampton, Minute Clerk

Mr. D. J. Guidry moved, seconded by Mr. D. Babin, “THAT, the Council accept and ratify the minutes of the Budget and Finance Committee meeting held on 04/24/23.”

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. B. Pledger, “THAT, the Council accept the following street light list:

**STREET LIGHT LIST  
04-26-2023**

ENERGIZE THE STREET LIGHTS IN NEWLY ACCEPTED SUBDIVISION (THE NEW ISLE SUBDIVISION, PHASE 1) AS PER ORDINANCE NO. 9462; RLD #1; ENTERGY; DISTRICT 4; JOHN AMEDÉE.”

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.



The Chairwoman declared the motion adopted.

Mr. D. W. Guidry, Sr. moved, seconded by Mr. C. Harding, “THAT, the Council open nominations for the three expiring terms on the Recreation District No. 2,3 Board, nominate Mr. Chad Adams and Mr. Shawn Dupre, close nominations, reappoint Mr. Adams and Mr. Dupre to another term, and hold nominations open for the expiring term on the aforementioned aboard.”

The Chairwoman called for a vote on the motion offered by Mr. D. W. Guidry, Sr.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

Mr. S. Trosclair moved, seconded by Mr. J. Amedée, “THAT, the Council open nominations for one vacancy due to a resignation on the Recreation District No. 5 Board, nominate Mr. Jared Borne, close nominations, and appoint Mr. Borne to serve a term on the aforementioned aboard.”

The Chairwoman called for a vote on the motion offered by Mr. S. Trosclair.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

Mr. D. J. Guidry moved, seconded by Mr. C. Harding, “THAT, the Council open nominations for the three expiring terms on the T.A.R.C Board, nominate Ms. Donell Donaldson, Mr. Ronald Chaisson, and Ms. April Giles, close nominations, reappoint Ms. Donaldson and Mr. Chaisson to serve another term, and appoint Ms. Giles to serve a term on the aforementioned aboard.”

The Chairwoman called for a vote on the motion offered by Mr. D. J. Guidry.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted.

The Chairwoman announced the following vacancies:

**RECREATION DISTRICT NO. 2,3 BOARD:** One (1) expiring term on 05-31-23 and one (1) vacancy due to a resignation.

**RECREATION DISTRICT NO.11 BOARD** One (1) vacancy due to a resignation.

**FIRE PROTECTION DISTRICT NO. 5 BOARD:** One (1) expired term.

**TEDA:** Two (2) expired terms.

**TERREBONNE PARISH TREE BOARD:** Three (3) vacancies due to resignations.

Announcements–Parish President:

- Chief Financial Officer Kandace Mauldin announced that the Parish Council may consider the call of an election with regard to taxes after a public hearing to be held on May 24, 2023, at 6:00 p.m. at its regular meeting place, 8026 Main Street, Houma, Louisiana.

Announcements–Council Members:

- Mr. C. Harding announced that a public meeting of the Houma-Terrebonne Housing Authority will be held tomorrow, April 27, 2023, at 3:30 p.m. at the Main Branch Library and encouraged those wishing to speak at the meeting to arrive early to be included in the proceedings.
- Mr. D. Babin encouraged the public to attend in the upcoming dedication ceremonies for new homes as made possible by the Bayou Community Foundation and the Mennonite Disaster Service.
- Mr. D. J. Guidry announced that the inshore brown shrimp season is starting on Monday, May 1, 2023, and encouraged the public to shop locally, supporting local fishermen and local communities.
- Mr. J. Amedée encouraged the public to practice safe driving if travelling during the severe weather expected over the next several days.
- Mr. D. W. Guidry, Sr. shared that the replacement for standard street light poles damaged by Hurricane Ida was nearing completion, and that the replacement of decorative street light poles was expected to begin in the next few weeks.
- At Mr. D. J. Guidry’s request, Parish Attorney Julius Hebert clarified that the anonymous filing for code enforcement is protected by state statute (R.S. 44:4.1).

Mr. J. Amedée moved, seconded by Mr. B. Pledger, “THAT, there being no further business to come before the Council, the meeting be adjourned.”

The Chairwoman called for a vote on the motion offered by Mr. J. Amedée.

THERE WAS RECORDED:

YEAS: D. J. Guidry, S. Trosclair, B. Pledger, C. Harding, J. Amedée, J. Domangue, D. W. Guidry, Sr., and D. Babin.

NAYS: None.

ABSENT: G. Michel.

The Chairwoman declared the motion adopted and the meeting was adjourned at 7:09 p.m.

KEITH HAMPTON, MINUTE CLERK

/S/ JESSICA DOMANGUE, CHAIRWOMAN  
TERREBONNE PARISH COUNCIL

ATTEST:

/S/ TAMMY E. TRIGGS, COUNCIL CLERK  
TERREBONNE PARISH COUNCIL